

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

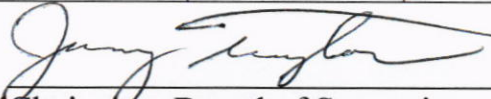
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DATE: March 8, 2016

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Building Services	Building Services Supervisor	Wage Plan Matrix: \$51,876- \$55,538/year	X	

PATRICK F. GILL
WOODBURY COUNTY
AUDITOR & RECORDER &
COMM. OF ELECTIONS
2016 MAR 9 PM 3:40
(AUTHFORM.doc/FORMS)


Chairman, Board of Supervisors



Woodbury County Building Services
401 8th Street
Sioux City, IA. 51101
Kenny Schmitz, Building Services Superintendent
kschmitz@woodburycountyiowa.gov
712-253-3745

February 29th, 2016

TO: Human Resources
FROM: Kenny Schmitz; Building Services
SUBJECT: Authorization to hire Building Services Supervisor.

This memo to the Human Resources Department is asking to initiate the hiring process and the authorization to fill a full time Building Services Supervisor position.

We are asking the Board for approval to de-authorize the Building Services Assistant Superintendent position and authorize a Building Services Supervisor position.

Respectfully,

Kenny Schmitz